

MONKLAND TENNIS CLUB



SWIMMING POOL + EAST BEACH COVID-19 SAFETY PROTOCOL AND PROCEDURES

The Club's Board of Directors and Management ask that all MTC members please carefully **read all of the details of this Protocol document**. Thank-you in advance for your cooperation, your patience, and your compliance with the set of rules that we are putting in place.

Swimming Pool Opening

MTC is pleased to announce that our **pool opening date will be Wednesday June 24th. Advance reservations and bookings for the pool will begin Tuesday June 23rd at 12 noon.** The Pool offering will be based on the following "Swimming Pool specific" rules, procedures and protocols:

Activities and Services

Swimming pool: A member who wishes to use the SWIMMING POOL and/or EAST BEACH must abide by the following rules:

- Reserve a spot in the pool in advance by using the new Online reservation system or by phoning in (details below)
- Understand and **abide by the safety Protocols and Procedures** detailed in this document
- Note that juniors are permitted on EAST BEACH this season
- **Do not come to the Monkland Tennis Club Pool** if you (or anyone in your party): Exhibits any coronavirus symptoms, such as a fever, cough, difficulty breathing, or other symptoms identified by health experts:

-Exhibits any coronavirus symptoms, such as a fever, cough, difficulty breathing, or other symptoms identified by health experts:

-Has been in contact with someone with COVID-19 in the last 14 days (except if you work with appropriate personal protective equipment)

-Is considered vulnerable or at risk (elderly individuals, immunosuppressed persons, individuals suffering from serious health problems, notably high blood pressure, chronic obstructive pulmonary disease, diabetes, cardiovascular disease).

Washroom

- We ask that all members **use the facilities at home** before arriving at the Club to enjoy the pool area.
- In case of an unforeseen emergency, there will be **limited access to 1 toilet** in the Clubhouse in the women's locker room for both women and men.
- The door will be unlocked to allow access and the member is asked to refrain from touching any unnecessary surfaces with their hands in the bathroom (and anywhere to and from).
- When you are done, please clean the surfaces that you have touched and wash your hands before returning upstairs.
- The washroom will be cleaned and disinfected by a staff member on a regular basis and after each use by a member.

Services Not Available

The Clubhouse, Bar, Food Service, Locker Rooms and patio areas will remain closed until further notice.

Access to the Club

***Important Note:** In the interest of safety for all, **only members with a pool reservation or tennis reservation will be permitted on the Club grounds and**

at the pool (NO walk-ins). Pool participants are asked to arrive not before their pool reservation begins and must leave the Club as soon as their time-slot is finished.

Pool Booking System

If you have any flu or cold-like symptoms (see accompanying screening questionnaire), regardless how minor they seem, please do not book a place by the Pool and STAY HOME.

In order to avoid the gathering of people at the Club (and ensure safe physical distancing for all), we will be using our **online booking system** as well as a **phone-In booking system** for the Pool:

To reserve a place at the **Pool/East Beach**, you can use the club's new **ONLINE BOOKING SYSTEM**:

To create your own Login Profile, please visit: <https://ballejaune.com/inscription/monklandtennisclub>

Once you have finished the registration process, please visit this site moving forward to make any and all pool reservations online: <https://ballejaune.com/club/monklandtennisclub>

- You can also call the club at **514-481-1169 from 8:00 am to 8:00 pm**.
- As the pool spots are limited to 12 people per hour, in fairness to all members, a member is permitted to have their name on only 1 pool reservation each day. One exception to this rule: If a pool spot is still available (unreserved) 2 hours before a time slot, a member who had already use the pool previously that day or who has a future pool spot booked can confirm a second "last-minute" reservation. Our interest is to try and fairly allow access to all members who wish to use the pool and East Beach AND to ensure that all pool times are used as much as possible.
- **Members ONLY:** Pool bookings will be open to MTC members only (**no Guests**).
- **Important Note:** for safety reasons due to the limited space in the pool area, there will be a **maximum limit of 12 people allowed in the pool/East Beach area** at

any one booking time. Reservations will be capped at this number (based on the discretion of the Club Manager)

- **Pool bookings** will be for a **60-minute period** (50 minutes plus 10 minutes transition time for entry and exit of the Club)
- **Pool Schedule will be 10:15am-9pm daily** with 30-minute lifeguard breaks at 12:15pm and 6:45pm.
 - Pool bookings can be made for 1 single person. Each person will have an online account either created by themselves or the Club, that way parents looking to make reservations for juniors can book for juniors as well at the same time.
 - The schedule will allow for a **10-minute period** for members to safely leave their place well before the next set of members arrive on the Club grounds. Pool users are required to leave their seat and the Club grounds at or before the designated end time of their session to minimize interaction and allow for a smooth and safe transition. The 10-minute open period will also allow a staff member to **clean and sanitize the chairs and other surfaces**, as required, before the next group arrives at the pool.
 - **Bookings** can be made for pool spots for either the same day or a day in advance.
(e.g. if you are calling at 8 am on a Thursday, you can reserve an available time-slot anytime on the Thursday or anytime on Friday)

As the pool slots are limited, in fairness to all members, a **member is permitted to have their name on only 1 pool-side reservation** at a time and **only 1 advance reservation**. For example, if you call on a Thursday morning and book a time for the 9 am slot on Friday morning, you will not be allowed to additionally pre-book a pool slot for Thursday unless it is within a 2-hour time frame before the time you are looking for that day. Our interest here is two-fold: to try to fairly allow access to all members who wish to make use of the pool area AND to ensure that the pool is well-used. Additionally, you can only book another pool time once your initial pool time is up and finished.

NO "walk-ins" for the Swimming Pool will be permitted (you must have a reservation in advance).

Lap Swimming and Free Swimming

The pool will be set up in such a manner that lap swimming and free swimming will both be available at all times, split by a rope and lane divider in the middle of the pool.

Junior Members

Junior Members 11 years old and younger need to reserve a spot and be accompanied with a parent or guardian. Juniors 12 years old and up can book and come to the pool on their own.

Pool Cancellations

If you need to cancel a pool booking, please **advise the club ASAP** so that the spots can be available to other members. Cancellations will be accepted up until 30 minutes in advance of the booking time without penalty.

IMPORTANT NOTE: If it is your first visit to MTC in 2020, there is a **Waiver form** that can be printed and must be signed and handed in when you arrive at the Club.

If you recognize that you suffer from any symptoms or increased risk during this review, we ask that you refrain from booking a seat at the pool. You may want to seek medical care and/or COVID-19 testing, as per public health guidelines.

Arriving at MTC

- **If you have any flu or cold-like symptoms (see accompanying screening questions) regardless of how minor they may seem, please cancel your reservation and GO HOME.**
- **NO “walk-ins” for the Swimming Pool will be permitted** (you must have a seat reservation in advance).
- Pool users should arrive **at or after the starting time** of their pool reservation.
- **A pool user must arrive at the Club wearing their bathing suit** (as the Locker Rooms will be closed).
- Please **bring your own towel and sunscreen** from home as the Club will not provide them.
- Please **bring your own filled water bottle** from home as there will be no water glasses available at the Club.
- Members are free to **bring non-alcoholic drinks** (juice boxes, soft drink cans, etc.) to the East Beach area. No glass bottles will be permitted.
- Absolutely **NO ALCOHOL is permitted to be brought onto the Club grounds or the pool deck**. Non-compliance with this rule could cause all activities at MTC to be shut down indefinitely and we could lose our liquor licence. For this reason, there will be **ZERO tolerance** with members who bring alcohol. They and their party will immediately be asked to leave the pool area and the Club grounds.
- **Members can bring some small food items from home to consume at East Beach.**
- Lawn chairs and mini tables will be setup for members on East Beach for hourly use.

- While **hand sanitizer** will be available in various key areas of the club grounds / swimming pool area, please bring **some of your own sanitizer** to disinfect your hands and avoid touching your face.
- **Avoid unnecessary using or touching any surface** (e.g. stair railings, tables, gates, door handles, door frames).

Entering Club Grounds

Please **follow a “clockwise” circular flow** (as indicated with on-site signage) when you arrive inside the side gate of the Club. The main door to the Clubhouse is closed for the time being.

The side gate will be left open at all times (no need to touch it) so please proceed straight **up the path to the upper patio** where a staff member will greet you.

Once you arrive at a staff member, you will be asked to hand over your Waiver Form, wash your hands or sanitize, and asked some personal health questions, and will be explained the important safety procedures that will be necessary for you to follow.

IMPORTANT NOTE:

On your first visit to the Club, a Staff member will ask **all members, once they arrive at the Club** (for their pool reservation), to fill out and sign a short but thorough questionnaire concerning COVID-19 symptoms and possible contacts. To save time on subsequent visits, you will be asked to review the same questionnaire and verbally confirm that you are free of symptoms and in good health. We thank you again for being **honest, patient and respectful** when dealing with staff members who are trying to keep you safe and healthy.

If you recognize that you suffer from any symptoms or increased risk during this review, we ask that you GO HOME and refrain from coming to MTC. You may want to seek medical care and/or COVID-19 testing, as per public health guidelines.

Once your process is completed (and your pool time has started), please carefully proceed to the back of the Club heading to East Beach and the swimming pool.

Arriving at the Pool

- Please **present yourself to the Lifeguard**
- The **Lifeguard** will check you in, explain the pool safety information, and direct you to your reserved seating area.
- Members are welcome to stay in their seating area at East Beach or take a swim in the pool. Please socialize with people “safely-distanced” in the seating sections next to yours.
- **Seating: please note each seating area has been carefully planned to ensure that it is always a safe distance away from others** (and from people walking by). For this reason, all chairs must remain where they are when you arrive.
- **Exception for tennis players:** Members who have **just finished playing tennis** and wish to sit at East Beach, may ask a Staff Member if there are any unreserved spots. If there is space available and required physical distancing can be achieved, the Lifeguard may assign seats to the tennis players. They are welcome to enjoy their seats but **must leave the pool area/East Beach** by the end of the time-slot for the section that they have been put in to.

Children at the Pool

- **Parents are responsible for the supervision and safeguarding of their children** **AT ALL TIMES** while at the pool and on the Club grounds. Children must always abide by the COVID physical distancing rules.

Swimming Safety

- **Maximum number of swimmers in the pool:** there will be a **strict maximum of 12 people permitted in the pool** at any time.
- **While swimming, always observe a physical distance of at least 2 metres** between yourself and any other swimmers
- Please **always swim with CAUTION** (and be careful entering the pool).

Leaving the Pool Area

- Whenever you are ready to leave the pool, **please clean up your seating area**, pack up all of all of your belongings, and carefully **leave the pool area from the gate heading towards the clubhouse.** (staying well clear of other people)
- By the end of your pool time-slot, **you must have vacated your seating area** at East Beach so that it can be cleaned and sanitized before the arrival of the next group.

Exiting the Club

- After leaving the pool area, please stay on the left-hand side and exit following the arrows heading to Royal Avenue.
- By leaving the Club grounds as soon as your pool time has finished, you will help us to **reduce the people traffic on-site** and assist us in creating a safe and secure environment for all.
- **Please thoroughly wash your hands as soon as you arrive HOME.**

Oversight of Safety Protocol

- **MTC management and employees** will monitor that the safety rules and regulations are being followed by each of our members while they are on-site at the Club.

Employee Safety Protocol

- Each active member of the MTC Staff will be given **daily “wellness checks”** (see COVID-19 screening questionnaire) to ensure that they are in good health.
- Each active member of the Staff will **receive training** on MTC’s COVID-19 Safety Protocols and Procedures.
- Staff will be required to thoroughly **wash their hands** upon entry and before exiting the Club grounds and before / after every interaction with members and other staff.
- **Thorough cleaning and disinfecting** of all areas of the MTC site will be done daily (prior to opening and maintained throughout the day / evening).

The Club’s Board of Directors is constantly evaluating the changing environment and we will communicate with the membership on a regular basis to provide updates. We remain hopeful that positive developments will enable us to expand our service offerings to the MTC community.